

● **SUBMISSION FORM: NEW CANDIDATES**

**CAMBRIDGE DRAWING SOCIETY PITT BUILDING ANNUAL EXHIBITION 2018**  
**Founded 1882**

Exhibition: Saturday 14<sup>th</sup> – Saturday 21<sup>st</sup> April 2018

**HANDING-IN DAY TUESDAY 10<sup>th</sup> APRIL 2018 - 10.30am to 12.30pm and 6.00pm to 8.00pm**

Admin Only	<input type="checkbox"/>
Confirmation	<input type="checkbox"/>
Payment	<input type="checkbox"/>
Database	<input type="checkbox"/>
Treasurer	<input type="checkbox"/>

**Please use BLOCK CAPITALS – New Candidates must submit four works**

No.	Medium	Title for catalogue	Framed Price	Unframed Prints	
				Price	No.
A.					
B.					
C.					
D.					

**ARTIST'S NAME & ADDRESS** Title (Mr/Mrs/Miss/Other) .....

(Block Capitals).....

..... Post code .....

Tel No. .... Email .....

Standard Handling Fee **£20.00** .....

TOTAL **£** \_\_\_\_\_ **Cash/Cheque** (delete as applicable)

Please make cheques payable to: Cambridge Drawing Society

I understand that it is no longer possible for the Cambridge Drawing Society to insure works on exhibition and whilst every care will be taken, the Society cannot be held responsible for accidental damage or loss.

Signature.....

**The deadline for entry is Friday 30<sup>th</sup> March 2018. Late entries cannot be accepted. Please send the application and payment to:**

Steve Ashman, Honorary Secretary  
 315, High Street, Cottenham, Cambs. CB24  
 8TX

**Artworks to be delivered to the Pitt Building on Tuesday 10<sup>th</sup> April 2018 between 10.30am – 12.30pm and 6.00pm-8.00pm in readiness for Selection.**

## Supporting Information

All the information in the submission form needs to be replicated for each exhibit on **TWO LARGE LABELS**, one which should be stuck firmly to the back of each work and the second to be hung to the front of your exhibit on a long tie that hangs at least half-way down the front. **SEE EXAMPLE BELOW**. Please ensure the information on your labels is IDENTICAL to the information submitted on this form.

\*Include your Address on the label on the back of your works if wish to inform purchasers

### LABEL EXAMPLE

Full Name*	WILLIAM SHAKESPEARE
Letter ID of Work	A.
Medium	ACRYLIC ON CANVAS
Title of Work	A MIDSUMMER NIGHT'S DREAM
Price	£150

**Note:** Printmakers **MUST** deliver **all** unframed prints **before** the Private View on Friday 13<sup>th</sup> April 2018. (See New Candidate rules and guidelines)

### Collection of Unhung Works

- An email or text message will be sent to candidates who are selected for membership, on the evening of **Wednesday 11<sup>th</sup> April 2018**. Please include your mobile number if you would prefer a text.
- Candidates **must collect** their unhung works from the Pitt Building on **Thursday 12th April 2018 between 4.00 and 6.00pm**.
- Candidates who are selected will have up to four exhibits hung in their first year of membership.
- For Candidates that have all four of their works selected for exhibition, an email or text message will be sent by the evening of **Wednesday 11<sup>th</sup> April 2018**, to avoid an unnecessary journey.

Regrettably the shortage of space in the Pitt Building makes it impossible to store any artworks. If you cannot collect them yourself, please make arrangements for someone to collect on your behalf.

PLEASE READ THE THROUGH THE RULES TO ENSURE THAT YOU FULFILL ALL OF THE ENTRY REQUIREMENTS. THE RULES HAVE BEEN UPDATED AND CONTAIN ALL THE INFORMATION AND GUIDELINES YOU NEED.

**IMPORTANT: PLEASE MAKE SURE YOUR FRAMING QUALITY MEETS THE REQUIREMENTS SPECIFIED IN THE RULES. ANY CORRECTION OF QUALITY ISSUES IDENTIFIED AT HAND-IN WILL ATTRACT A CHARGE OF £5.**

The information submitted on this form or sent by email will be used for the exhibition catalogue. Therefore, please keep a copy and ensure that the information on your labels is identical.

This submission form can also be downloaded from the Society website. You can also make your submission on-line via the website. <http://www.cambridgedrawingsociety.org>