

CAMBRIDGE DRAWING SOCIETY

The Leys School Autumn Exhibition October 21st – October 28th 2017 - Rules

INSTRUCTIONS for MEMBERS

Submission: Members may submit THREE recent framed works of any size, which have NOT been previously exhibited in Cambridge, except on ONE occasion in a member's own Open Studio.

In addition to framed works, Artists may submit a maximum of two unframed ORIGINAL works (e.g. watercolours, Monoprints etc.) on paper or card (**NO GICLÉE REPRODUCTIONS**). The works must be mounted and cellophane covered and may be up to A3 size, excluding the mount. Each work should be clearly labeled, with the artist's name, medium, title and price on the reverse. The exact number of unframed works indicated on the submission form must be delivered, together with their framed works on the hand-in day.

All members may submit precisely 25 cards. Each card must be in an individual cellophane packet together with an envelope. The members name should be clearly visible on the reverse of the cellophane packet. Cards do not necessarily need to be identical, provided the total number does not exceed 25. There will be a uniform price of £2.50 per card and as usual there will be a commission of 33%.

The Submission Form must be sent, or the same information emailed to the Honorary Secretary, Steve Ashman steve1.ashman@ntlworld.com, by no later than **Friday 6th October. Late entries will not be accepted.**

Submission Fee: A fee of £20 per person is payable with your submission form. The fee covers all 3 works.

Non-Helper Fee: All members are requested to help at least once during the exhibition, either to help assemble, invigilate or dismantle the exhibition. The committee has decided that as the Society is growing in number the need for more help is incremental.

Medium: Any original paintings, drawings, prints, sculpture, ceramics (but not domestic pottery). Sculptors and ceramicists are expected to provide suitable plinths. The following will not be accepted: Photographic reproductions, including digital reproductions, of original work.

Framing: **ALL PICTURES MUST BE FRAMED**, including work painted on wooden panels. The only exception will be deep edged canvasses with a minimum depth of 36mm. These must be carefully painted on the side and stapled on the back. The reverse of pictures must be well finished, fitted with D rings and picture wire or string, ready to hang. **POORLY FRAMED WORKS or THOSE UNFIT or UNSAFE FOR PURPOSE WILL NOT BE ACCEPTED.**

Clip frames, silver frames and plastic frames will NOT be accepted.

High quality, transparent non-reflective glass is accepted (e.g. Artglass).

- Handing In:** Work must be delivered, unpacked, to the Old Gym at the Leys School on Friday 20th October between 10.00am and 12.30pm. You must use the entrance in Fen Causeway. You may park outside the Old Gym for the purposes of delivery and collection only. It will be signposted. At all other times please use the designated parking areas.
- Selection:** There is no selection process and the Old Gym is large hence it is anticipated that all members' works will be hung. If space does not permit initial display of every work, sales off the wall will be permitted and all works submitted will be hung before the end of the exhibition.
- Private View:** Saturday 21st October 12.00noon - 6.00pm.
- Sale of Work:** A commission of 33% will be charged, of which 25% will go to the Leys School. The School makes no other charge. The balance of the commission will be used by the Society to pay for printing, publicity and other costs of the exhibition. One work may be 'not for sale' upon payment of the NFS fee of £20.00.
- Collection:** Collection of unsold work will be from 4.30 - 6.00pm on Saturday 28th October. PLEASE DO REMEMBER TO COLLECT YOUR WORK. RESPECTFULLY, THE SECRETARY VOLUNTARILY GIVES THE SOCIETY MANY HOURS, THEREFORE IT IS UNREASONABLE THAT THE UN-NECESSARY TASK OF STORING UNCOLLECTED WORK SHOULD FALL TO HIM. If, however you have an emergency situation, you can call the secretary on 07703 170 320 and arrangements to store the work will be made.
- Insurance:** Regrettably the Society cannot insure any works submitted.